



Community Peer Support Specialist

Reports To: allcove Center Manager/Clinician

Payroll Type: Exempt

Work Status: Part Time (.5 FTE)

Number of positions available: 3

Regular Hours: 20 hours per week

Schedule: See description below

Location: allcove Half Moon Bay Center, 255 Main Street, Half Moon Bay, CA 94019

Benefits: Part time employees receive sick time and paid time off accrual and usage at a rate that corresponds with their FTE., 11 paid holidays, summer and Winter breaks (in addition to regularly scheduled holidays), Professional development support, including training to become a Community Health Worker (CHW) or Certified Wellness Coach.

Salary: \$25.64/hour

Start Date: October 1, 2026

POSITION OVERVIEW

CoastPride is hiring 3 Peer Support Specialists. These positions are for people ages 18-27 with lived experience of mental health service access, to help run the allcove youth drop-in center in Half Moon Bay, a youth designed center that creates space for community and wellness for Coastside youth ages 12-25. For more information about the allcove model, here is the link to the State's initiative:

<https://mhsoac.ca.gov/initiatives/allcove-youth-drop-in-centers/>

RESPONSIBILITIES

- Perform initial orientation support ensuring a welcoming, inclusive and youth-friendly experience for young people (ranging in age from 12 to 25) as they engage with the center and its services.
- Connect allcove participants to appropriate resources
- Assist young people with completion of forms, intake questionnaires and initial screening or assessments as needed.

- Participate in goal-setting activities with the young person.
- Provide encouragement and support to access supports.
- Maintain the safety and connectedness within the community space by organizing social activities and co-facilitating workshops.
- Conduct outreach to educate community partners and peers about center services and resources available, including center tours, public presentations, or guest speaking engagements.
- Communicate, represent and promote the peer perspective within the center.
- Complete and maintain related records and documentation by participating in data collection.

MINIMUM REQUIREMENTS

- Lived experience of mental health challenges/mental health services access.
- High school diploma or equivalent.
- Experience working with youth ages 12-25.
- Ability to prepare and lead effective presentations
- Work in a team environment, work cooperatively with other staff as well as working independently.
- Must clear a federal background check (paid for by CoastPride).
- Must complete four hours of mandated reporter training in accordance with CoastPride Policies
- Ability to learn and uphold compliance with legal, financial, and CoastPride/allcove policies
- Ability to establish relationships and maintain appropriate boundaries.

HIGHLY PREFERRED SKILLS AND EXPERIENCE

- Bilingual in Spanish and English
- Education and experience working with the LGBTQ+ community, bilingual and bicultural youth, and other young people who have been traditionally pushed away or experienced challenges accessing services

COMPENSATION AND BENEFITS

- This is a part time, non exempt position
- Hourly rate is \$25.64 at 20 hours per week
- Benefits
 - Prorated Paid Holidays
 - Work laptop or tablet provided
 - Professional development time as approved by supervisor

LOCATION

Community Peer Support Specialists will be expected to work in person 2 days (of Wednesday, Thursday, and Friday) per week and attend an in person Wednesday meeting. The work location is allcove Half Moon Bay, which is located at 255 Main Street, Half Moon Bay, CA, 94019. The center is launching tentatively in Fall 2026. This position is set to start October 1, 2026. The allcove center is wheelchair accessible and has an accessible, gender neutral bathroom.

HOURS

Two days per week (allcove Half Moon Bay will be open Wednesdays, Thursdays and Fridays) plus one team meeting held in person on Wednesdays..

OTHER DUTIES

Please note this job description is not designed to serve as a comprehensive listing of activities, duties, or responsibilities required of the employee in this position. Duties, responsibilities, and activities may change at any time, with or without notice.

To apply, please send your cover letter and resume to work@coastpride.org.

This position is open until filled. Applications will be reviewed as received.

CoastPride is an equal opportunity employer. Applications are strongly encouraged from women, people of color, immigrants, young people, lesbian, gay, bisexual, queer, transgender, genderqueer people, people living with HIV/AIDS, people with disabilities, and bilingual and bicultural people.